

<b>HOST ORGANISATION INFORMATION</b>	
<b>Name of the company</b>	Underwriters Laboratories Ibérica, S.L.
<b>Address</b>	Av. Diagonal 407, 4 <sup>ª</sup> 1 <sup>ª</sup> 08008
<b>City</b>	Barcelona
<b>Country</b>	Spain
<b>Website</b>	ul.com
<b>Short information about the company</b>	UL is a global independent safety science company with more than a century of expertise innovating safety solutions from the public adoption of electricity to new breakthroughs in sustainability, renewable energy and nanotechnology. Dedicated to promoting safe living and working environments, UL helps safeguard people, products and places in important ways, facilitating trade and providing peace of mind.
<b>ERASMUS+ PLACEMENT INFORMATION</b>	
<b>Department</b>	Certifications
<b>Function</b>	Electronic Engineer/Project Manager Assistant for Certifications Department
<b>Description of activities</b>	<p>The area that you will be working on is the Global Market Access department. This department supports customers in obtaining product approvals around the world.</p> <p>Your Role in the department will include the following tasks:</p> <ul style="list-style-type: none"> <li>- Analyze technical information regarding safety certifications from different companies</li> <li>- Researching the requirements for new technologies globally</li> <li>- Gather information for future acquisitions of new international customers</li> <li>- Support the customer's applications to individual regulatory authorities globally</li> <li>- Keeping abreast of regulatory changes around the world</li> <li>- Tracking the impact of electrical safety standard for audio, video and similar equipment (62368) on global certification.</li> <li>- Develop and maintain regulatory databases</li> <li>- Create, update and organise database of potential international customers</li> <li>- Marketing assistance for international fairs</li> <li>- Report daily progress on the tasks developed and share feedbacks with different international based departments.</li> </ul>
<b>Placement duration</b>	Minimum 4 months



<b>Beginning of training</b>	Flexible
<b>Weekly working hours</b>	40 hours/week from Monday to Friday
<b>Accommodation</b>	Not provided
<b>Financial support</b>	330 €/month and Lunch Vouchers

<b>REQUIREMENTS</b>	
<b>Educational background</b>	University students in Business Administration / Marketing / Electronics Engineers
<b>Experience requirements</b>	Not required
<b>Language competences</b>	Fluent in English. Spanish& Arabic are a plus.
<b>IT Competences</b>	Working knowledge of Microsoft windows application. Knowledge of Outlook and Excel. An interest in electronics or technology will be a plus – however having an electronics degree/engineer is not essential.
<b>Social competences</b>	Able to communicate effectively at all levels & team working.
<b>Driving licence</b>	N/A

<b>APPLICATION</b>	
Please send your CV and Motivation Letter in English through the on-line application form. No other application procedures will be considered.	
<b>Traineeship offer</b>	Electronic Engineer/Project Manager Assistant for Certifications Department
<b>On-line application</b>	<a href="http://www.traineeup.com/en/students/traineeship-offers/">http://www.traineeup.com/en/students/traineeship-offers/</a>